



Odisha Livelihoods Mission
Panchayati Raj & Drinking Water Department
Government of Odisha

No. 13/17-18

Dated: 01/01/2018

QUOTATION CALL NOTICE

“Printing & Supply of Newsletter Antyodaya”

Sealed quotation are invited in the prescribed format from the registered firms having valid PAN and GST Clearance certificate for **Printing and supply of Newsletter Antyodaya** at State Mission Management Unit under OLM. The details of the terms and conditions of the above service can be downloaded from the official website www.olm.nic.in for use. Interested bidders may submit their sealed Quotation in the prescribed format mentioning **“Printing & Supply of Newsletter Antyodaya”** on the cover of the envelope to the office of the State Mission Director, 3rd Floor of MGNREGS Society Building, SIRD Campus, Unit-8, OLM, Bhubaneswar-751012 by 10.1.2018 up to 11.30AM. Authority reserves the right to accept or reject any proposal, and to cancel the procurement process at any time prior the award of contract, without assigning any reason thereof.

State Mission Director-cum-CEO



PRINTING & SUPPLY OF NEWSLETTER

ANTYODAYA

FOR

ODISHA LIVELIHOODS MISSION,

PANCHAYATIRAJ & DRINKING WATER DEPARTMENT

3rd Floor of MGNREGS Society Building

**SIRD CAMPUS, UNIT-VIII
BHUBANESWAR-751012**

**(Procurement of Goods under Local Shopping Method
under NRLM)**

Odisha Livelihoods Mission
Panchayati Raj & Drinking Water Department, Govt. of Odisha
(Procurement of Goods under Local Shopping Method under NRLM)

QUOTATION CALL NOTICE FOR PRINTING & SUPPLY OF NEWSLETTER ANTYODAYA
AT SMMU, OLM

1. Sealed Tenders are invited in the prescribed format from the Registered having PAN and valid GST certificate for "Printing & Supply of Resource Printing Materials" to the State Mission Management Unit, OLM.

Details of the items are as follows:-

SI No.	Item	Total No. of Copies	Specification		Delivery
			Paper	Quality GSM-170	
1	News Letter Antyodaya	5000	A4 size 4 Pages	Mat finish, Colour folded	The item shall be delivered at SMMU, OLM, SIRD Campus, Unit-8, Bhubaneswar

- **Notes:-The Bidder(s) before quoting their price for above items must see the demo/sample in the office of State Mission Director, SMMU,OLM on any official working Days during 10 am to 5 pm.**

Contact Person: Sukanya Jena (9853627789)

2. Bid Price

- a. The contract shall be for the full quantity as described requirement. Corrections, if any, shall be made by crossing out, initiating, dating and rewriting.
- b. All duties, taxes and other levies payable by the contractor under the contract shall be included in the total price.
- c. The rates quoted by the bidder shall be fixed for one year and shall not be subject to adjustment on any account.
- d. The prices should be quoted in Indian Rupees only.

3. Eligibility Criteria of the Bidder:

3.1 The bidder shall furnish the following documents to establish the bidder's eligibility.

- a) PAN Number (Copy to be attached)
- b) Valid GST Certificate (Copy to be attached)
- c) Price Bid in the prescribed format duly signed and sealed in each page.

d) Sample piece (GSM paper) for appropriate item shall be attached with the Tender documents in the sealed envelope. Samples outside the sealed envelope will not be accepted under any circumstances.

3.2 Quotation received late and incomplete will not be considered. The bidder should sign and stamp each page of the tender document.

3.3 The prices quoted should be exclusive of all taxes. The lowest and responsive bidder shall be determined on the price bid putting all the items altogether.

4. Validity of Tender Bid:

Tender bid shall remain valid for a period not less than 60 days after the last date as specified in the tender document.

5. Evaluation of Tender

The Purchase will evaluate and compare the quotation determined to be substantially responsive i.e. which

- (a) Are properly signed and sealed.
- (b) Confirm to the terms and Conditions and Specifications.
- (c) Submitted as per the prescribed format.
- (d) GSM Sample of appropriate items.

6. Award of Purchase Order:

6.1 The Purchase Order will be placed on the selected bidder(s) whose bid has been determined to be substantially responsive and who has offered the lowest evaluated bid price.

6.2 The bids are liable to be rejected if any of the above conditions are not complied with proper required documents.

6.3 The bidder whose bid is accepted will be notified of the award by the purchaser prior to expiration of the tender validity period. The terms of the accepted offer shall be incorporated in the purchase order.

6.4. Notwithstanding the above, the purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all tenders at any time prior to award of purchase order.

6.5. Any legal disputes arising out of this are subject to jurisdiction of Bhubaneswar only.

6.6. Before final printing, the proof copy shall be submitted to OLM for final approval of competent authority.

7. Interested bidders may submit their sealed tender in the prescribed format mentioning "Quotation for Printing & Supply of Newsletter Antyodaya at SMMU, OLM" on cover of the envelop to the State Mission Director, Odisha Livelihood Mission, SIRD, Unit-VIII, Bhubaneswar-751012 latest by 01.1.2018 by 11:30 am.

Bidder's Information

1	Name of the Organization	
2	Full Address of Supplier's shop / Showroom Telephone/Mobile no.: Fax no.: E-mail address:	
3	PAN NO. Certificate (Copy to be attached)(yes/no), please give details	
4	GST Certificate (Copy to be attached)(yes/no), pl give details	
5	Copy of Sample piece (GSM Paper) for each item to be attached inside sealed, (yes/no)	
6	Whether all documents submitted signed by the authorized signatory of the organization(yes/no)	

I do hereby certify that the above mentioned particulars are true and correct.

Full Signature of the Bidder:

Date:

Seal

DECLARATION BY THE BIDDER:

It is hereby declared that I the undersigned, have read and examined all the terms and conditions etc of the tender document for which I have signed and submitted the bid under proper lawful Power of Attorney. It is also certified that all the terms and conditions of the tender document are fully acceptable to me and I will abide by the conditions of the terms and conditions. This is also certified that our principle manufacturing firm has no objection in signing the purchase contract if the opportunity for the supply of the items against the tender is given to me/us.

Signature:

Date:

Name:

Address:

Designation:

On behalf of:

Format of Price Bid
News Letter Antyodaya

Sl No.	Name of the items	Specification	Qty.	Total amount in Rs. (Excluding all taxes)
01	02	03	04	05
		Annexure-I		
1.				
2.				
3.				
TOTAL in INR				

Total bid price for all the item (Excluding all taxes) in Rs _____ (in numbers) _____ (In Words)

Note : The Order may increase or decrease during placing of the purchase order.

a. In case of discrepancy between unit price & total price, unit price shall prevail.

We agree to supply the above goods in accordance with the technical specifications for total contract price of Rs. _____ (amount in figures) (Rs. _____ amount in words) within a given period from the receipt of purchase order.

b. We agree to other terms and conditions of the tender and also confirm we will provide the materials as per the standard specified in the document.

Signature of the Bidder
Name of the Firm/Agencies
Address
Date & Seal

NB: The OLM will not be bound to accept the lowest Tender. The decision of the OLM shall be final in this regard

Specification
News Letter Antyodaya

Sl No.	Item	Total No. of Copies	Specification		Delivery
			Paper	Quality (GSM-170)	
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