



Odisha Livelihoods Mission  
Panchayati Raj & Drinking Water Department  
Government of Odisha

No. 14 /17-18

Dated: 13.2.18

**QUOTATION CALL NOTICE**

**“Printing & Supply of A5 Soil Testing Booklet & Soil Testing Flex banner”**

Sealed quotation are invited in the prescribed format from the registered firms having valid PAN and GST Clearance certificate for **Printing and Supply of A5 Soil Testing Booklet & Soil Testing Flex banner** at State Mission Management Unit under OLM. The details of the terms and conditions of the above service can be downloaded from the official website [www.olm.nic.in](http://www.olm.nic.in) for use. Interested bidders may submit their sealed Quotation in the prescribed format mentioning **“Printing & Supply of A5 Soil Testing Booklet & Soil Testing Flex banner”** on the cover of the envelope to the office of the State Mission Director, 3<sup>rd</sup> Floor of MGNREGS Society Building, SIRD Campus, Unit-8, OLM, Bhubaneswar-751012 by 19.2.2018 up to 11.30AM. Authority reserves the right to accept or reject any proposal, and to cancel the procurement process at any time prior the award of contract, without assigning any reason thereof.

**State Mission Director-cum-CEO**

**PRINTING & SUPPLY OF A5 SOIL  
TESTING BOOKLET & SOIL  
TESTING FLEX BANNER**

**FOR**

**Odisha Livelihoods Mission  
Panchayat Raj & Drinking Water Department,  
3<sup>rd</sup> Floor of MGNREGS Society Building  
SIRD CAMPUS, UNIT-VIII  
BHUBANESWAR-751012**

**(Procurement of Goods under local shopping method under NRLM)**

**Odisha Livelihoods Mission**  
**Panchayat Raj Department, Govt of Odisha**  
**(Procurement of Goods under Local Shopping Method under NRLM)**

**“QUOTATION CALL NOTICE FOR PRINTING & SUPPLY OF A5 SOIL TESTING BOOKLET & SOIL TESTING FLEX BANNER”**

1. Sealed Tenders are invited in the prescribed format from the Registered Firms having PAN and valid VAT clearance certificate for **“Printing & SUPPLY OF A5 SOIL TESTING BOOKLET & SOIL TESTING FLEX BANNER”** to the State Mission Management Unit, OLM.

Details of the items are as follows:-

ITEM No.	ITEMS	MINIMUM SPECIFICATION	Size	UNIT	QUANTITY IN Nos.	PLACE OF DELIVERY
1	A5 Soil Testing Booklet	Color mat finish, Glossy with folded	A5	Nos.	500	State Mission Management Unit , OLM
2	Soil Testing Flex Banner	Star Material	Left to right 3*3 Height 4.5	Nos.	500	

- Note:- The Bidder(s) before during quoting their price for above items must see the demo/sample in the office of State Mission Director, SMMU, OLM on any official working days during 10 am to 5pm.

Contact Person: P.K.Samal , Consultant Agriculture, contact no. (9777891678),  
Sukanya Jena, YP (KMC), Contact no. (9853627789)

**2. BID PRICE**

- (a) The contract shall be for the full quantity as described requirement. Corrections, if any, shall be made by crossing out, initialing, dating and re writing.
- (b) All duties, taxes and other levies payable by the contractor under the contract shall be excluded in the total price.
- (c) The rates quoted by the bidder shall be fixed for one year and shall not be subject to adjustment on any account.
- (d) The prices shall be quoted in Indian Rupees only.
- (e) Quotation shall be evaluated for all the items together. Lowest bid will be determined taking all the items together.

**3. ELIGIBILITY CRITERIA OF THE BIDDER:-**

3.1. The bidder shall furnish the following documents to establish the bidder's eligibility.

- (a) PAN Number (Copy to be attached)
- (b) Valid GST Clearance Certificate (Copy to be attached)
- (c) Price Bid in the prescribed format duly signed and sealed in each page.
- (d) Bid Security as specified in the tender Document

(e) Sample piece (GSM Paper) for each item shall be attached with tender documents in the sealed envelope. Samples outside the sealed envelope will not be accepted in any circumstances.

3.2. Tender received late and incomplete will not be considered. The bidder should sign and stamp each page of the tender document.

3.3. The prices quoted should be Exclusive of all taxes.

**4. VALIDITY OF TENDER BID:-**

Tender bid shall remain valid for a period not less than 60 days after the last dates as specified in the tender document.

**5. EVALUATION OF TENDER:-**

The purchaser will evaluate and compare the quotation determined to be substantially responsive i.e. which

(A) Are properly signed and sealed;

(B) Conform to the terms and conditions, and specification.

(C) Submitted as per the prescribed format

(D) Sample for each items.

**6. AWARD OF PURCHASE ORDER:-**

6.1. The purchase order will be placed on the sealed bidder (responsive determined to be substantially) whose bid has been determined to be substantially responsive and who has offered the lowest evaluated bid price. The quotations would be evaluated for all the items together.

6.2. The bids are liable to be rejected if any of the above conditions are not complied with proper required documents.

6.3. The bidder whose bid is accepted will be notified of the award of contract by the purchaser prior to expiration of the tender validity period. The terms of the accepted offer shall be incorporated in the purchase order.

6.4. Notwithstanding the above, the purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all tenders at any time prior to award of purchase order.

6.5. Any legal disputes arising out of this are subject to jurisdiction of Bhubaneswar only.

6.6. Before final printing, the proof copy shall be submitted to OLM for final approval of competent authority.

6.7. The Bidder shall quote their price of the items excluding all the cost. OLM will not pay additional amount for designing the Communication and Branding materials.

7. Interested bidder(s) may submit their sealed tender in the prescribed format mentioning **“QUOTATION CALL NOTICE FOR PRINTING & SUPPLY OF A5 SOIL TESTING BOOKLET & SOIL TESTING FLEX BANNER to SMMU, OLM”** on cover of the envelop to the State Mission Director, Odisha Livelihoods Mission, SIRD Campus, Unit –VIII, Bhubaneswar-751012 latest by 19.02.2018 by 11.30am.

**BIDDER'S INFORMATION**

1	Name of the Organization	
2	Full address of Supplier's shop/showroom Telephone / Mobile no.: Fax no. : Email Address:	
3	PAN No. Certificate (Copy to be attached) (YES/NO) Please give details	
4	GST Clearance Certificate (Copy to be attached) (Yes/No), Please give details	
5	Copy of Sample piece (GSM Paper) for each item to be attached inside sealed, (Yes/No)	
6	Whether all documents submitted signed by the authorized signatory of the organization (Yes/No)	

I do hereby certify that the above mentioned particulars are true and correct.

**Full Signature of the Bidder:**

**Date:**

**Seal**

**DECLARATION BY THE BIDDER:**

*It is hereby declared that I the undersigned, have read and examined all the terms and conditions etc of the tender document for which I have signed and submitted the bid under proper lawful Power of Attorney. It is also certified that all the terms and conditions. This is also certified that our principal manufacturing firm has no objection in signing the purchase contract if the opportunity for the supply of the items against this tender is given to me/us.*

Signature:

Date:

Name:

Address:

Designation:

On behalf of:

L Nayak  
13/2/18

**FORMAT OF PRICE BID**

ITEM No.	ITEMS	SPECIFICATION	Size	UNIT	Quoted Unit Rate	Total amount in Rs. (Excluding all taxes)
01	02	03	04	05	06	07
1	A5 Soil Testing Booklet	Color mat finish, Glossy with folded	A5	Nos.		
2	Soil Testing Flex Banner	Star Material	Left to right 3*3 Height 4.5	Nos.		

**TOTAL in INR**

Total bid price for all items (excluding all taxes) in Rs. \_\_\_\_\_ (in numbers)  
\_\_\_\_\_ (in words)

NOTE: The Order may increase or decrease during placing of the purchase order.

(A) In case of discrepancy between unit price and total price, unit price shall be prevail.  
We agree to supply the above goods in accordance with the technical specifications for total contract price of Rs. \_\_\_\_\_ (amount in figures) (Rs. \_\_\_\_\_ amount in words) within a given period from the receipt of purchase order.

(B) We agree to other terms and conditions of the tender and also confirm we will provide the materials as per the standard specified in the document.

Signature of the Bidder  
Name of the Firm/ Agencies  
Address  
Date and Seal

**The OLM will not be bound to accept the lowest tender. The decision of the OLM shall be final in this regard.**

**SPECIFICATION**

<b>Item No</b>	<b>Items</b>	<b>Size</b>	<b>Paper</b>	<b>Nos of Pages</b>	<b>Fabrication</b>	<b>Quantity in Nos</b>
<b>1</b>	A5 Soil Testing Booklet	A5	Color mat finish, Glossy with folded	16 pages book, 270 GSM	Stapling	500 copies
<b>2</b>	Soil Testing Flex Banner	Left to right 3*3 Height 4.5	Star Material	240 GSM		500 copies